



GRENDON UNDERWOOD PARISH COUNCIL

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MINUTES of GENERAL PARISH COUNCIL MEETING

Tuesday, 28th November 2023 at 19.30

DRAFT Issue date 30.11.2023

E. Maker Parish Clerk

OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

Councillors Present: Cllrs Moloney (Chair), Fealey, Scanlon, Harris, Benfield, Maker

1. Apologies received from Cllr Jackman and Bucks Cllr Macpherson and Cllr Rand
Absences none
5 members of the public attended.
2. Declarations of Interest – None
3. Minutes of last meeting agreed and signed.

The Chair opened the floor to residents early (see 8.3)

Springhill Residents Committee came regarding the defibrillator positioned at Springhill. They expressed concern that its positioning wasn't accessible within two minutes for many of Springhill's residents. The Chair advised it needed to be placed in a visible and accessible location. It was also pointed out that the two defibrillators are evenly spaced within the Parish and honours a commitment to the community. The Springhill Residents Committee accepted that the Chair, Cllr Moloney is to be in contact with HS2 so that the Springhill Residents can respectfully request a funding from them for a further defibrillator at SpringHill.

4. Matters from last meeting:

- 4.1 Refurbishment of Village Notice Board – This has now been painted by Councillor Moloney. It was agreed that the board is vacant in main part due to its wobbly nature and Cllr Maker will reinforce it suitable for community activities. Cllr Moloney asked the clerk to replicate Stamford Village signs which inform residents what the Council is responsible for and what it is not responsible for and who to contact for each service.
- 4.2 Signs have been received for the defibrillators and first aid. The clerk will put them up.
- 4.3 Defibrillator training - this is to be actioned once Springhill have finalised their additional defibrillator.
- 4.4 The previous clerk said a maintenance contract is in place for the defibrillator and this will cover liability.
- 4.5 CCTV on highway to be explored – unresolved. Cllr Maker and clerk to attend the Community Meeting on 30th November to gain understanding of potential funding or similar schemes.
- 4.6 Village Grass Cutting – Cllr Maker will meet with contractors for next season's pricing (10 cuts). War Memorial to be included. Previous clerk to forward information to Cllr Maker.
- 4.7 Moveable Vehicle Activated Signs (MVAS) data to be produced by Cllr Harris by the end of January.
- 4.8 Replacement of Village Map – Cllr Scanlon to get price (for January agenda)
- 4.9 New Notice Board (to house village map) to be ordered – unresolved – for January's agenda.
- 4.10 Solar Farm – much discussion took place. Ongoing with representation made by PC.
- 4.11 Bus Shelters Cleaned – letter of thanks to be sent from the new clerk.
- 4.12 Replacement benches on playing field – Cllr Maker presented details of a bench made from recycled material which requires no maintenance. It was decided this will be reviewed at the council's budget meeting. The damaged one is to be removed by Cllr Maker and Cllr Benfield and the new clerk to make enquiries regarding costing of a new bench.
- 4.13 Winter/Spring planting of village planters – resolved.
- 4.14 CCTV training and upkeep – this was deemed successful - and the new point of contact to be clerk.
- 4.15 Letter has been sent to Saye & Sele regarding lease of playing field. Item to be closed and represented to new PC in May 2024.
- 4.16 Enforcement breach by Swan pub - to remain on the agenda until resolved – awaiting contact from Buckinghamshire Council. If no response after 14 days of follow up letter (to be sent by new clerk), next step MP intervention. The Chair, Cllr Moloney, is to invite the Swan pub's owners to attend next meeting.

5. Planning

- 5.1 23/03343/APP/- Akeman Inn – no objections
- 5.2 23/03314/APP/- Land to the rear of Orchard Cottage – Application withdrawn.

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6. Finance

- 6.1 Grant Applications - None received.
- 6.2 Expenses – Submitted and signed off.
- 6.3 Chair to pay invoices last working day of month.

7. Agenda requests from Councillors

- 7.1 Condition of Lanterns– Former Clerk requested survey, this to be forwarded to him to follow up. Councillors were given a week to report any problems they were aware of to the Clerk.
 - 7.2 Springhill Lights –Springhill residents to pursue this through meeting with Prison and to the County Courts if required.
 - 7.3 Tractor storage – and sale of old tractor – Everything is covered until May (Cllr Jackman – albeit absent – has emailed to say “*The new mower is securely double locked in a steel shipping container at the v/hall. Sale of old tractor - it is not ours! However, to scrap it now would be premature as it might have some useful life left in it and in any case, it is insured until May. Consideration should then be given to its continuing life - perhaps at no cost to the public. The tractor is currently in secure storage at Furlong Farm on the Marsh Gibbon Road*”.
- This position is to be reviewed in May. Cllr Benfield to furnish PC with details explaining what is maintained and with which piece of mowing equipment.

8. Reports from Stakeholders

- 8.1 Village Hall – Cllr Fealey and Cllr Scanlon advised of recent events, including the fact that more lights are to be put outside, the kitchen has been cleared. HS2 to be contacted to see if any grant monies are available to improve the kitchen, and a hearing loop is being installed – no minutes as yet.
- 8.2 Saye and Sele – nothing to report.
- 8.3 Residents. Cllr Fealey thanked residents for the clean-up, and it was advised this should be 3 monthly in future. Cllr Moloney to update Facebook regarding the noticeboard, once it’s been reinforced, with housekeeping rules.

9. Open Forum for Members. – None raised.

10. Date of next meeting – Tuesday 23rd January 2024 at 7.30pm in the village hall.

- 10.1 There will be an extra-ordinary, informal meeting, on the subject of budgets. This will be Monday 11th December 2023, to be held at 6 pm. Cllr Scanlon to secure the village hall.

November 2023

Date	Type	Transaction Description	Debit	Credit
30/11/2023	FPO	Ink Cartridge and cable	£ 44.39	
30/11/2023	FPO	CCTV TRAINING	£ 84.00	
30/11/2023	FPO	WREATH	£ 20.00	
30/11/2023	FPO	TEEC LTD PC WEBSITE	£ 194.39	
30/11/2023	FPO	HMRC -	£ 171.60	
30/11/2023	FPO	CLERK SALARY November	£ 270.40	
30/11/2023	FPO	CLERK SALARY November	£ 416.00	
02/11/2023	FPO	HMRC	£ 67.60	
02/11/2023	FPO	CLERK SALARY OCTOBER	£ 270.40	
02/11/2023	FPO	DEFIB 4 LIFE LTD Insurance	£ 348.00	
02/11/2023	FPO	GU VILLAGE HALL HIRE	£ 125.00	
02/11/2023	FPO	SPRING BULBS	£ 617.86	
02/11/2023	FPO	E.ON ENERGY	£ 45.60	
02/11/2023	FPO	NEW MOWER	£ 5,700.00	
02/11/2023	FPO	PKF LITTLEJOHN LLP	£ 504.00	
02/11/2023	FPO	LAYBAY CLEANUP	£ 64.81	
02/11/2023	DEP	NIGHT SAFE (S & S MOWER GRANT)		£ 5,941.67
02/11/2023	DD	BC RECEIPTS GENERAL WASTE	£ 26.55	
01/11/2023	SO	MARION RYLEY	£ 10.00	

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December 2023

Transaction Date	Type	Transaction Description	Debit	Credit
29/12/2023	FPO	CLERK SALARY	£ 624.00	
29/12/2023	FPO	CLERK SALARY	£ 270.40	
29/12/2023	FPO	OFFICE EXPENSES	£ 42.95	
29/12/2023	FPO	INTERNAL AUDIT	£ 30.00	
11/12/2023	FPI	INCOME FROM SALE OF OLD MVAS UNITS		£ 200.00
06/12/2023	DD	SSE ENERGY SUPPLY	£ 91.39	
04/12/2023	DD	BC RECEIPTS BCKSCNCL GENERAL WASTE	£ 35.05	
01/12/2023	SO	MARION RYLEY	£ 10.00	